

**Mathematics Education (Secondary)
Articulation Agreement between
Laramie County Community College
and Valley City State University**

Introduction: This articulation agreement formally recognizes that Valley City State University (hereinafter VCSU) and Laramie County Community College (hereinafter LCCC) are educational institutions which agree to work together to provide educational opportunities for the students of their institutions.

Purpose: The purpose of this agreement is to provide a seamless articulation of credits for students to earn an Associate of Arts/Science in Mathematics from LCCC to transfer to VCSU in order to earn a Bachelor of Science in Education in Mathematics Education from UmeTc -0.002 Tw 1.12 0 Td[318 ((he)10 (pur)1g)10 (r)7 (ee)9.9 (m)-3)ati3-3 (k)4 (i4 (r)7 (3.33

Termination or Revisions: LCCC and VCSU agree to provide at least 90 days advance written notification of their intent to terminate the agreement. All revisions of this agreement must be approved in writing by those who sign this agreement or their successors.

Governance and Management: This agreement shall be governed by the academic policies and procedures of LCCC and VCSU. As required by the condition of the program and accreditation, the Bachelor of Science in Education – Mathematics program will be governed by the Mathematics Department at VCSU. Conversely, the Associate of Arts/Science program in Mathematics will be administered by LCCC as required by the guidelines.

VCSU agrees to arrange for a Program Representative to be available to advise Mathematics Education students in the program each semester.

Both VCSU and LCCC will provide a liaison that will be available to inform and guide students through this program.

VCSU agrees to grant a Bachelor of Science in Education with a major in Mathematics Education to students who successfully complete the requirements for the degree.

It is agreed upon that LCCC will provide general education courses, supplementary curriculum, and elective courses which satisfy VCSU graduation requirements for students enrolled in this program based on LCCC minimum enrollment standards. Students that enter the program with an Association of Arts (AA) degree or an Associate of Science (AS) degree will have their general education requirements completed unless a general education course is specific for the BS degree.

The delivery of courses required to obtain a Bachelor of Science in Education degree will be delivered using methods that do not require the students to be present on the VCSU campus.

Graduation Requirements: A minimum of 120 total credits are required for a Bachelor's Degree and must be taken from the appropriate categories. Students must complete a minimum of 30 hours of upper level (300-400 level) credit from VCSU to complete graduation requirements from VCSU. Credit hours earned at LCCC that do not meet general education requirements, technical specialty requirements or teaching option requirements will be used for electives courses.

Admission: Students taking LCCC course(s) must apply and be accepted for admission at LCCC. Students taking VCSU course(s) must apply and be accepted for admission at VCSU. All admission policies at the respective institution will apply.

Registration: Each institution will follow its own policies and procedures for registering students for their programs(s). LCCC will be responsible for registering students in the associate program(s), and VCSU will be responsible for registering student(s) in the baccalaureate program(s). Registering for LCCC and VCSU courses will be separate functions. Registration for courses will follow the respective institution's timeline and procedures, including add/drop and withdraw.

Student Services: During the semesters in which VCSU degree-seeking students are enrolled in at least one LCCC course, they will have access to all LCCC and VCSU student services and vice versa. During the semesters in which VCSU degree-seeking students are enrolled in only VCSU courses, they will have access to all VCSU student services and vice versa. VCSU degree-seeking students who are enrolled in at least one LCCC course are eligible to live in the LCCC residence halls, which includes a required meal plan.

Student Support Services: If students have documented disabilities that may affect their academic experience and are seeking accommodations, it is their responsibility to supply documentation and make a request for services through the office of Student Academic Services as soon as possible.

Financial Aid: Students enrolled in a LCCC two-year degree seeking program will have all aspects of their Federal Title IV Financial Assistance administered by LCCC's Financial Aid Office. This includes, but is not limited to:

- Processing of FAFSA and other applications, determination of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Administration of all aspects of the Federal Family Educational Loan Programs

During the student's enrollment at LCCC, LCCC policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be

VCSU will be responsible for awarding aid to students who have been admitted to VCSU. Students will have all aspects of their Federal Title IV Financial Assistance administered by VCSU Student Financial Aid Office. This includes, but is not limited to:

- Processing of applications, evaluation of eligibility, awarding, and disbursement of funds;
- Assessment and enforcement of satisfactory academic progress standards;
- Calculation and distribution of refunds;
- Billing and collection for Federal Perkins loans;
- Notifying changes in enrollment status to lenders under the Federal Family Educational Loan Programs.

During this enrollment the VCSU policies and procedures will apply. Student budgets (Cost of Attendance) used in establishing aid amounts will be determined in the same method as those used for awarding federal aid to other VCSU students. A contact from the LCCC Financial Aid Office will be identified to work with the VCSU Financial Aid Office assigned contact.

Students on the LCCC campus are not eligible for VCSU sponsored scholarships, waivers, or federal student work-study while pursuing a degree from VCSU. Students enrolled in the VCSU program are not eligible for LCCC sponsored scholarships or waivers. Students may be employed in a LCCC student employee position funded through institutional funds if enrolled in at least six (6) LCCC credits hours during each semester of employment and must meet all LCCC student employee requirements.

Tuition and Fees: Assessment and collection of tuition and fees will be done by the institution that is responsible for the courses. That is, VCSU will be responsible for assessing and collecting all fees for courses offered by VCSU and the same is true of LCCC. All tuition and fees will be collected in accordance with the established policies

Amendments to the Agreement: Mutually agreed upon amendments to this agreement may be approved by those who sign this agreement or their successors. The agreement may be terminated at any time through joint action of the two presidents with adequate provision for currently enrolled students.

Attachments below:

pg. 7: A status sheet of the VCSU Mathematics Education B.S. degree requirements with equivalent LCCC courses listed.

pg. 8: A sample plan of study (VCSU courses shown). Denoted courses indicate that an equivalent course is offered through LCCC.

Math Education

Math Education Articulation between VCSU and

Signatures:

For Laramie County Community College:



Dr. Joe Schaffer, President

Feb 8, 2021

Date

Kari Brown-Herbst

Dr. Kari Brown-Herbst, Vice

Feb 8, 2021

For Valley City State University:



Dr. Alan LaFave, President

12/11/2020

Date



Dr. Margaret Dahlberg, Vice President



Dr. Jamie Wirth, Chair, Department of Mathematics

Date