



Some items procured for use on campus may be excluded from coverage under LCCC's insurance policies.

## Definitions

### Complications

Complications would be, but not necessarily limited to; the cost of acceptable replacements, inability to make use of the procured item, the loss of expenditure in a purchase if unreturnable, damage to facilities, unacceptable space for the intended use, possible or actual damage to the networking and computing environment, regulatory code violations and/or fines, and damage to the continuity of publicly presenting a unified LCCC brand.

### Devices

All tangible electronic items connected to the LCCC network whether owned, leased, used under license or by agreement, as well as any off-campus computers and associated peripherals provided for the purpose of college work or associated activities.

### Equipment

Any tangible item not otherwise defined herein, or otherwise excluded herein, that:

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## Hardware

A general term that describes tangible components of a computer, computer system, audio visual components, phone components, copiers, printers and scanners.

## Lab Supplies

Consumable supply items that are used by students and faculty in laboratory work, research, or course work.

## Musical Instruments

A device (examples such as; violin, viola, banjo, cello, drums, guitar, piano, organ,



Should a failure to acquire the appropriate assessment occur, and Complications then result or an unsafe condition is created, the ensuing cost and/or mitigation of the impacts will be the sole responsibility of the requesting department.

Employees that neglect to seek the proper assessment