on-line through the full payment option in Eagles Eye (Visa, MasterCard, and Discover). Full payments by mail with a check or money order are also accepted.

b. Automatic Payment Plan

- Partial payments are made available to those students who are enrolled in the thirdparty vendor payment plan by automatic bank payment (ACH- checking or savings Full
 - payments may also be made through the third-party vendor plan.
- ii. Students electing to establish an automatic payment plan to pay their tuition and fees will set up their payment via the internet through Eagles Eye to contracted third-party payment plan vendor.
- iii. Automatic payment plans require a nominal processing fee and a minimum down payment ranging from 15% to 50% of tuition and fees (depending on plan options) at the time of initial registration.
- iv. Students must re-enroll in the automatic payment plan each semester they elect to make payments on their tuition and fees. They will also be required to pay the nominal processing fee and provide a minimum down payment.
- v. Throughout the semester, accounting services will upload student account balances to the third-party vendor 10 days prior to the next scheduled payment date. Payment dates as established by the third-party vendor are the 5th and the 20th of each month. The 20th of the month payment date is made only on those accounts whereby the funds were unavailable on the 5th. Accounting services will follow recommended upload dates for any changes (increases/ decreases) in the student account.
- vi. Once payments have been processed with the third party vendor, accounting services will post payments to the student LCCC account on or around the 15th and 30th of each month.

3) Financial Hold

- a. By electing the automatic payment plan, students agree to pay their tuition and fee balance in full each semester.
- Students who do not pay in accordance with the payment deadline and/or their payment plan agreement will hav Accounting Services Office.
- c. Students not paying on time will be restricted from registering until the unpaid balance has been resolved.
- d. pt will also be restricted until the unpaid balance has been resolved.
- e. Students with a repeated pattern of paying late or being sent to collections may be required to forfeit their eligibility for the automatic payment plan and may be required to pay in full at the time of registration each semester.

4) Withdrawal

a. Withdrawing from a class after the 100% tuition refund period will cause a balance on the student account. Students remain responsible for completing their payments and paying their tuition and fee balances in full. Failure to withdraw from classes in a timely manner or non-attendance does not relieve the student from financial responsibility of student account balance.

5) Delinquent Accounts

 a. Delinquent accounts are reviewed by an in-house collection technician in the Accounting Services Office and may be turned over to a collection agency for payment.
The student may be assessed additional fees up to 35 % of the student account balance.

These fees are associated with the collection of the debt including but not limited to
allowed by law.