

<b>Transfer of Credit Procedure</b>	Procedure Number	3.18P
		February 8, 2013

## 1.0 PURPOSE

Laramie County Community College (LCCC) accepts credit from institutionally accredited post-secondary institutions in the United States. Credits earned at international post-secondary institutions are reviewed on a case-by-case basis. Credit for military experience is awarded for degree applicable courses as listed in the American Council of Education recommendation. Transfer credit may be applied to degree programs at LCCC. The purpose of this procedure is to identify what credit may be applied to degrees at LCCC.

## 2.0 REVISION HISTORY

Adopted on: 2/8/13

Revised on: 5/22/18, 1/29/20, 4/14/23

## 3.0 PERSONS AFFECTED

Applicants, current students, Student Services employees, and faculty are affected by this procedure.

## 4.0 DEFINITIONS

- A. *Associate of Applied Science (AAS)* – A degree designed for students planning to enter the workplace upon degree completion. This degree has substantial applied coursework associated with the field of study.
- B. *Associate of Arts (AA)* – A degree designed for students majoring in the arts, humanities, social sciences, and related disciplines. This degree prepares the student for transfer to a baccalaureate degree program and includes substantial coursework in the humanities, social sciences, arts and liberal arts.
- C. *Associate Degree in Nursing (ADN)* – An applied degree designed for students majoring in nursing. This degree has substantial applied coursework and upon degree completion, allows the student to take the licensure exam and enter the workplace as a registered nurse. Degr



- 7) The Office of the Registrar determines course equivalencies. If the equivalency is not readily apparent, the determination is made in consultation with academic departments and divisions.
- 8) Courses without LCCC equivalents may transfer to LCCC. The title of the course and credit hours are listed on the LCCC transcript as they are listed on the transcript from the transfer institution, but the course will not be associated with any parallel course from LCCC.
- 9) Students may be required to submit course descriptions or syllabi if the content of a course is not readily apparent or (s not em file 0017e Office of t t (e) 5 2 ( ) 63 - ( n ) 0 4 R T c 0 . 5 0 ( 6 ) 1 3 . g ( c r ) J O

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