

Conflicts of Interest & Ethics	Policy Number	1.2.8
	Effective Date	September 19, 2012

1.0 POLICY & PURPOSE

- A. Laramie County Community College District Board of Trustees are subject to the Wyoming and Disclosure Act. The Act provides essentially as follows:
- 1) Trustees shall not use the public office or position for private benefit.
 - 2) Trustees shall not use public funds, time, personnel, facilities or equipment for the Trustee's private benefit or that of another, unless the use is authorized by law. There must be no self dealing or any conduct of private business or personal services between any Trustee and the College. Trustees and their immediate families will not accept any personal gift, gratuity or reward from any person, firm or organization.
 - 3) Trustees shall not use public funds, time, personnel, facilities, or equipment for political or campaign activity, unless the use is:
 - a. Authorized by law; or
 - b. Properly incidental to another activity required or authorized by law and the Trustee reimburses the College for any additional costs incurred for that portion of the activity not required or authorized by law
 - c. Trustees shall not disseminate to another person official information that the Trustee obtains through or in connection with the position, unless the information is available to the general public or unless the dissemination is authorized by law
 - 4) Trustees shall not make an official decision or vote on an official decision if the Trustee has a personal or private interest in the matter. In determining whether a Trustee has a personal or private interest in a matter, the Trustee shall recognize the importance of the right to represent constituents and shall abstain from voting only in clear cases of a personal or private interest. A Trustee shall not vote to give themselves money or any direct financial benefit except for tax reductions affecting the general public. A personal or private interest is:
 - a. With respect to the Trustee, is an interest that is direct and immediate as opposed to speculative and remote; and
 - b. An interest that provides the Trustee a greater benefit or a lesser detriment than it does for a large or substantial group or class of persons who are similarly situated.
 - 5) Trustees with a conflict shall declare the conflict, abstain from voting on the matter or participating in deliberations. The Trustee

- 9) The Board commits itself and its members to ethical, professional, and lawful conduct, including proper use of authority and appropriate decorum when acting as Board members.
 - a. Trustees must demonstrate loyalty to the interests of the