Online
Educational Assistance Program

User Guide
(Student Applications)

Part I– Student (User) Guide ….continued

Step 4: Your application is saved – you may edit your application until you click "Complete" – "Complete" will send an email to your unit to verify good standing.

Step5: You will receive an email when your application is approved and sent to your school – please allow seven days. Complete one application for each school you are attending and each semester you are attending. Applications will be accepted approximately 45 days prior to each term.

NOTICE

YOUR APPLICATION WILL NOT BE APPROVED UNTIL:

1. YOUR TEA AGREEMENT HAS BEEN SUBMITTED
2. YOUR UNOFFICIAL TRANSCRIPT HAS BEEN ATTACHED (if applicable)
3. YOUR UNIT HAS VERIFIED "GOOD STANDING"

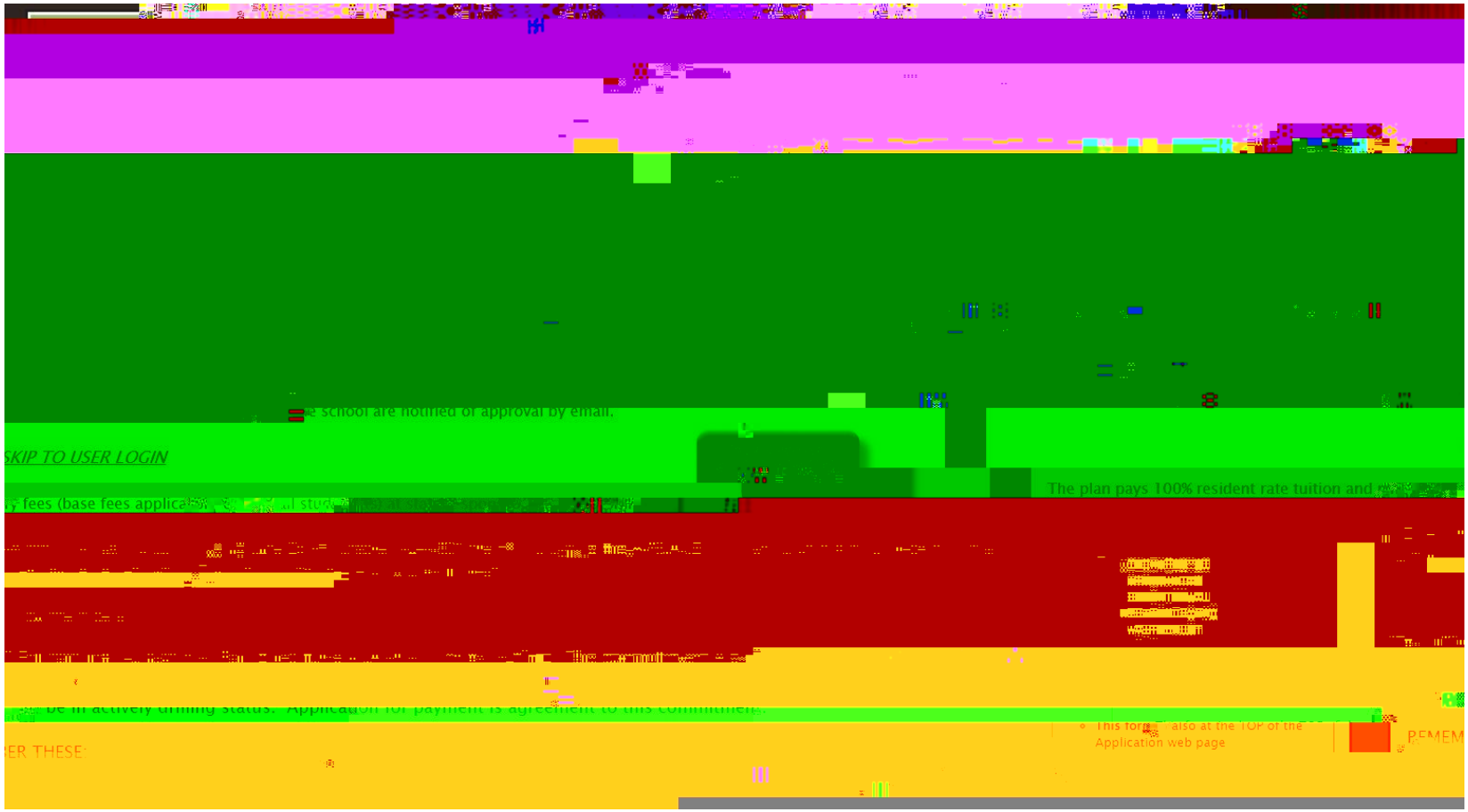
AU-ABC students will receive an email to complete the required enrollment steps or term voucher

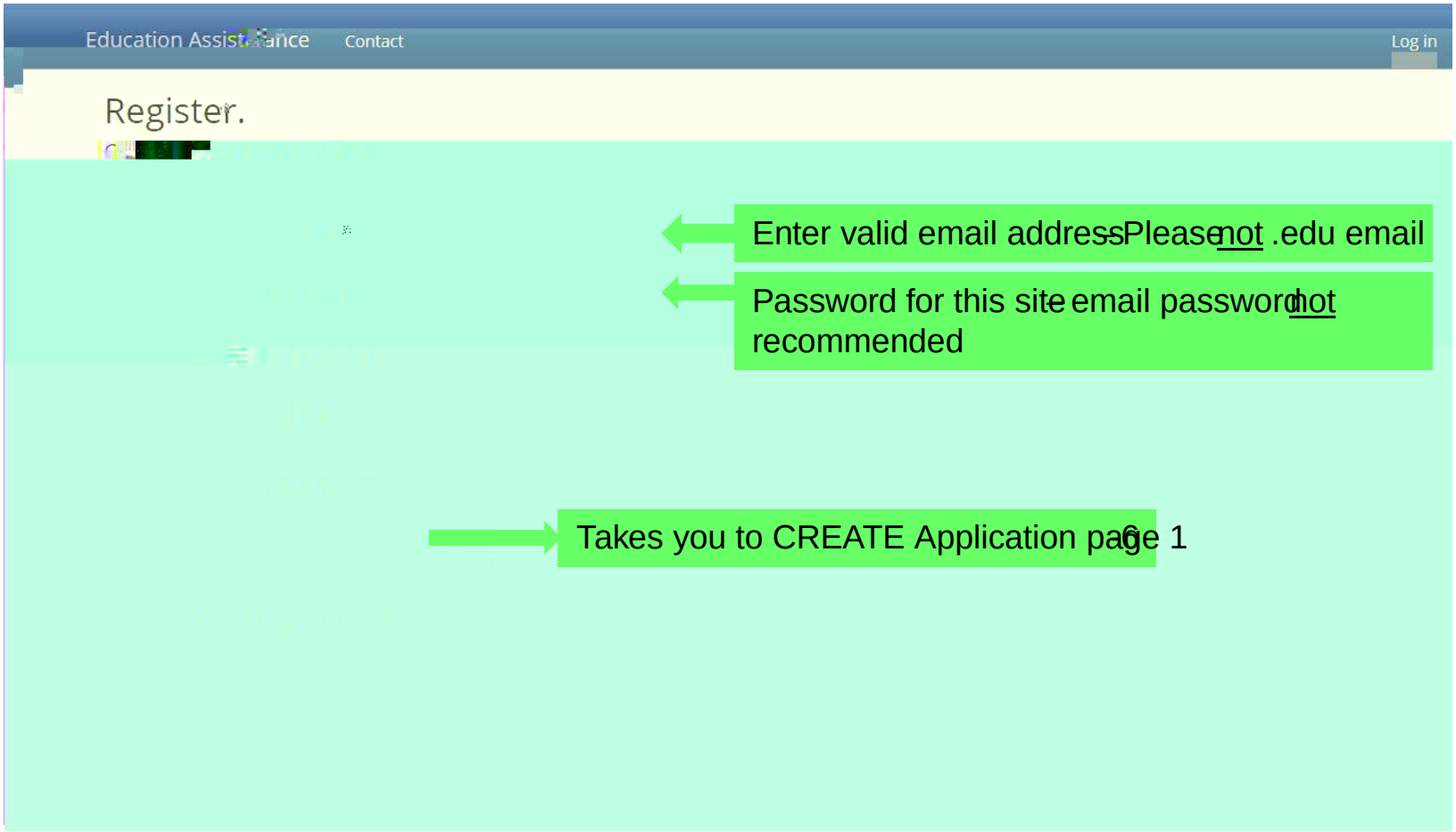
Education Assistance
Contact
Log in
OR

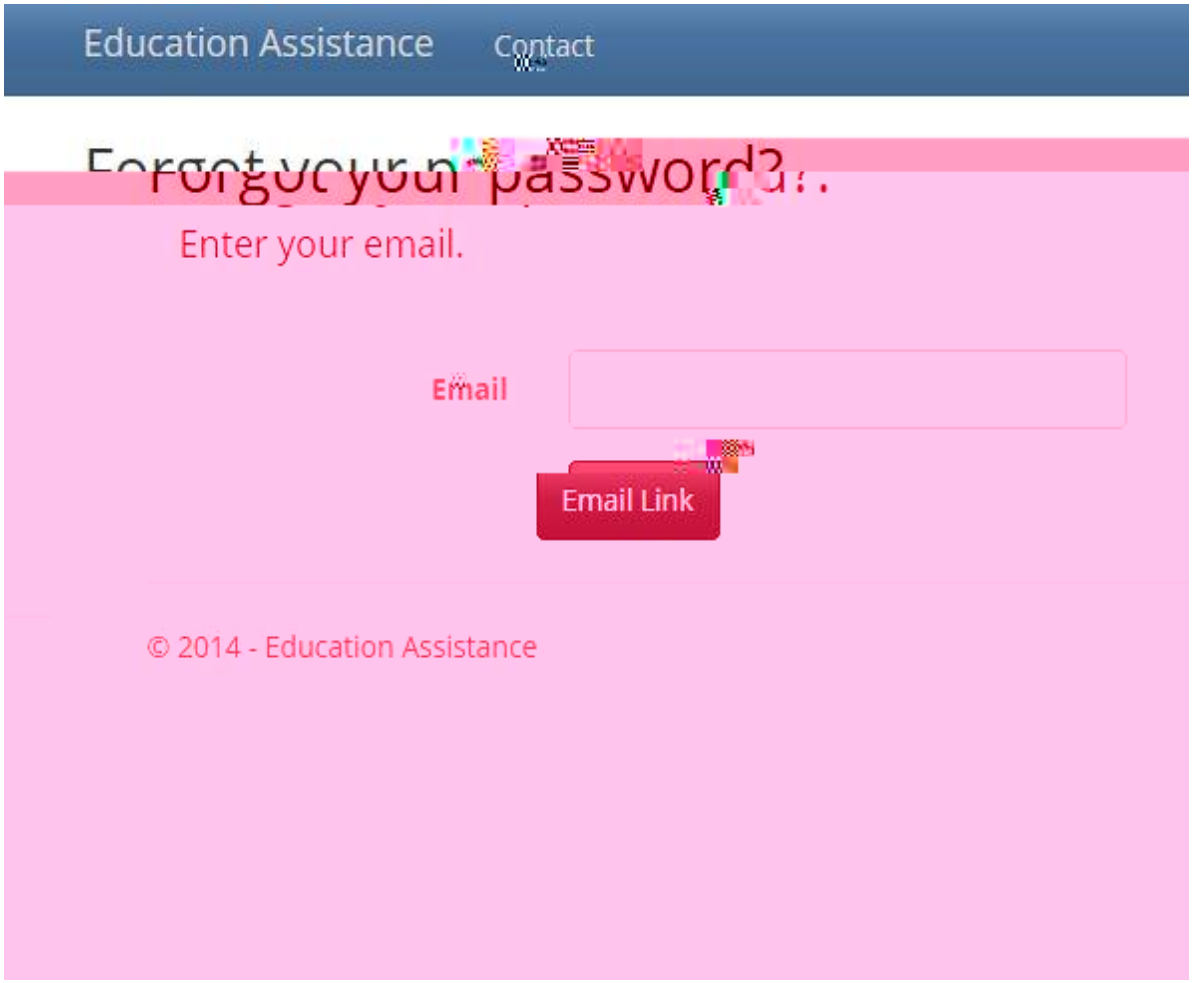
From “Education Assistance” link on top menu bar of every page:

Program Summary on Educational Assistance State Google webpage

https://sites.google.com/a/wyo.gov/veteranseducation/home/state-tuition-assistance/Welcome-page




Education Assistance
Contact
Log in
Register.
Enter valid email address – Please not .edu email
Password for this site – email password not recommended
Takes you to CREATE Application page 1


Education Assistance
Contact
Forgot your password?
Enter your email.
Email
Email Link
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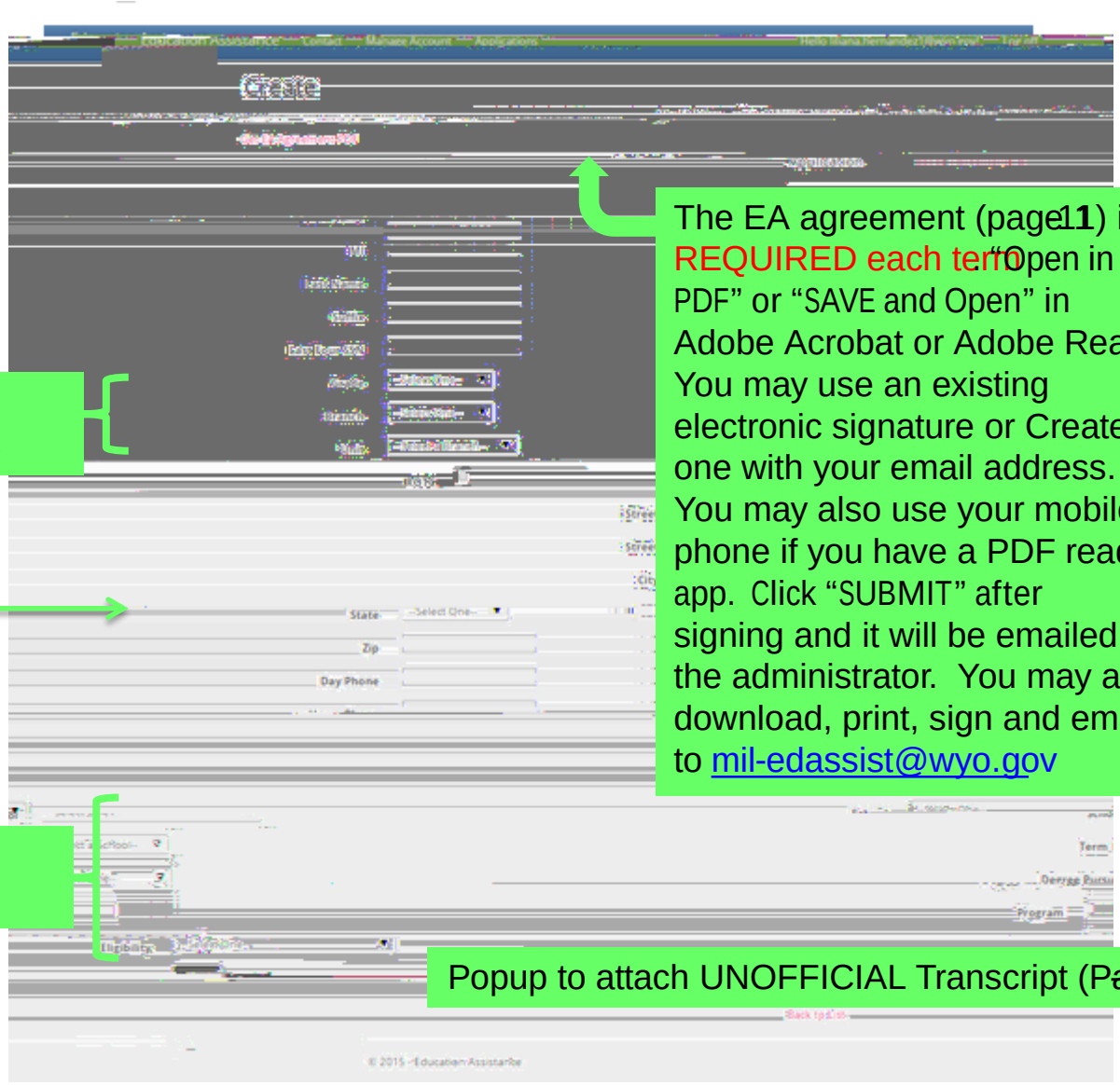


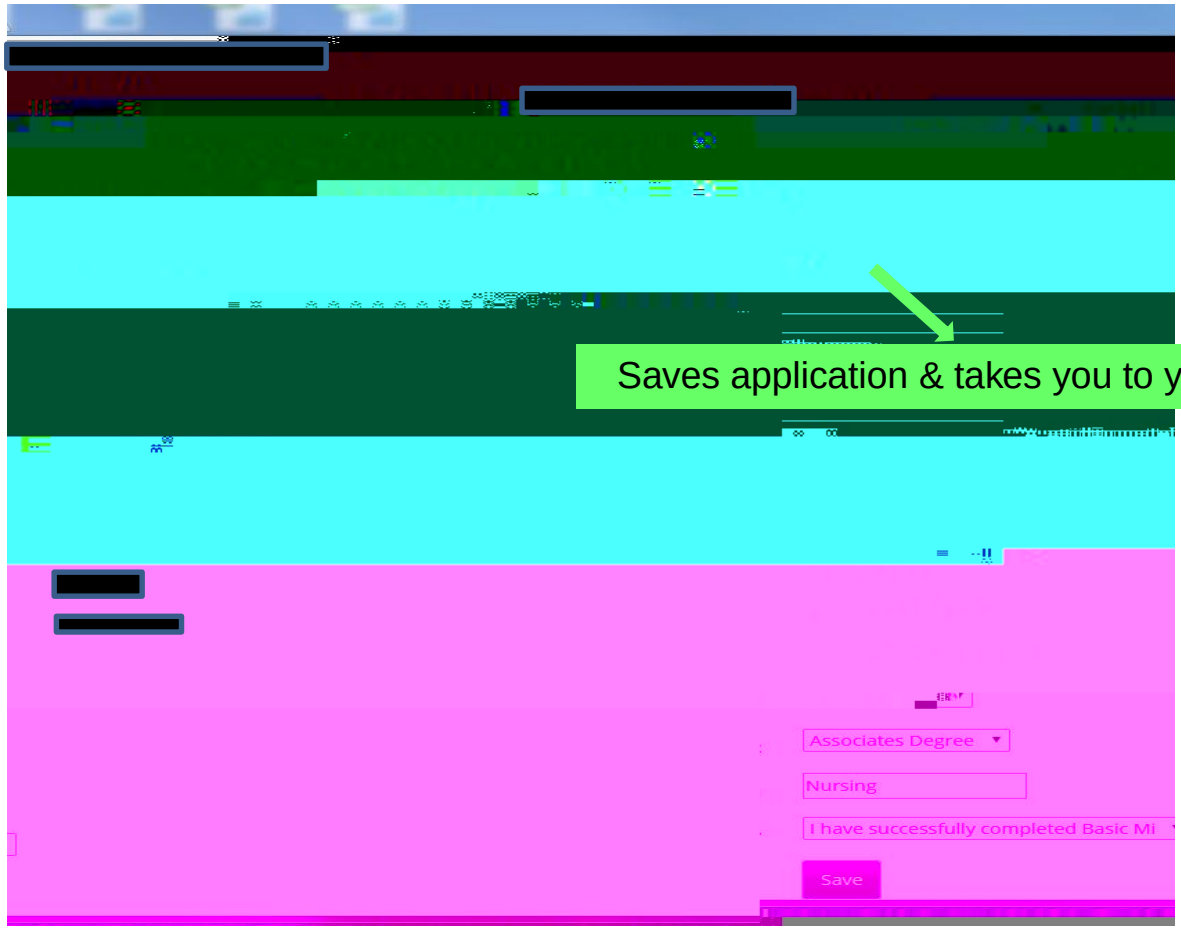
The EA agreement (page 11) is REQUIRED each term. "Open in PDF" or "SAVE and Open" in Adobe Acrobat or Adobe Reader. You may use an existing electronic signature or Create one with your email address. You may also use your mobile phone if you have a PDF reader app. Click "SUBMIT" after signing and it will be emailed to the administrator. You may also download, print, sign and email to mil-edassist@wyo.gov

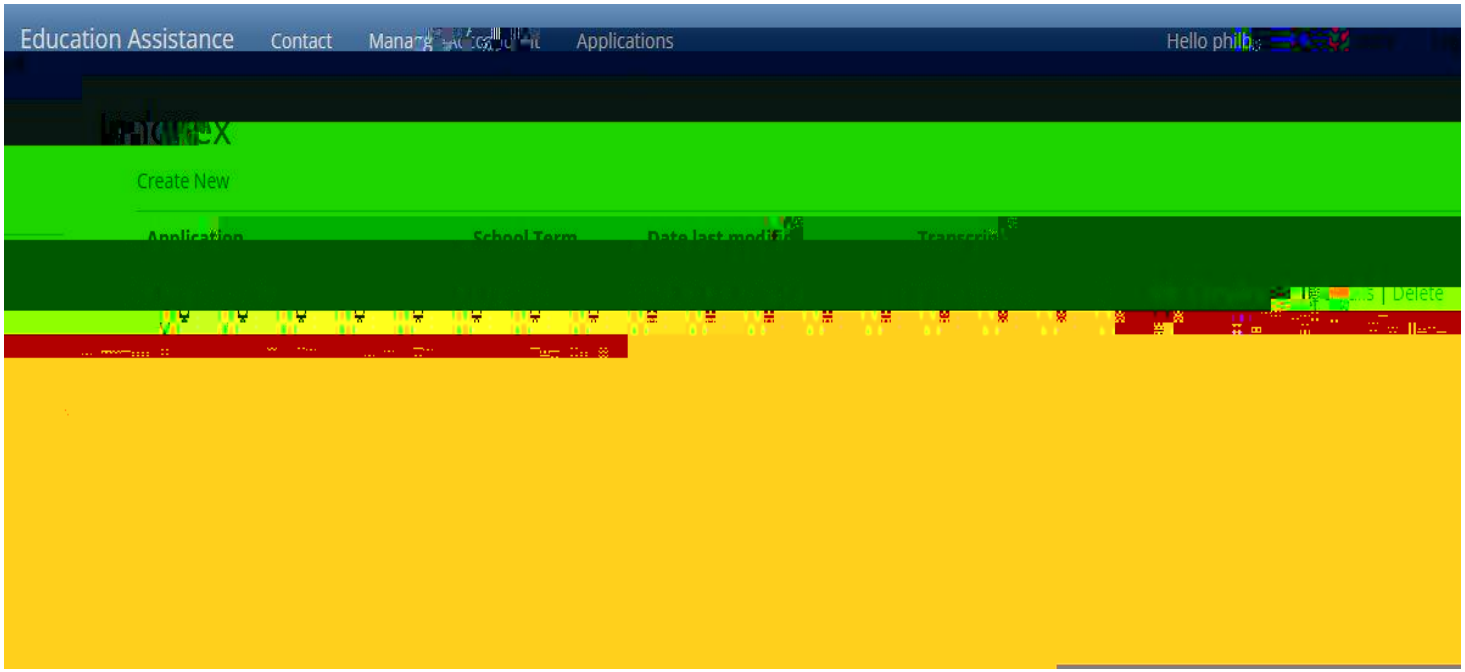
Dropdown Selections

Dropdown Selections

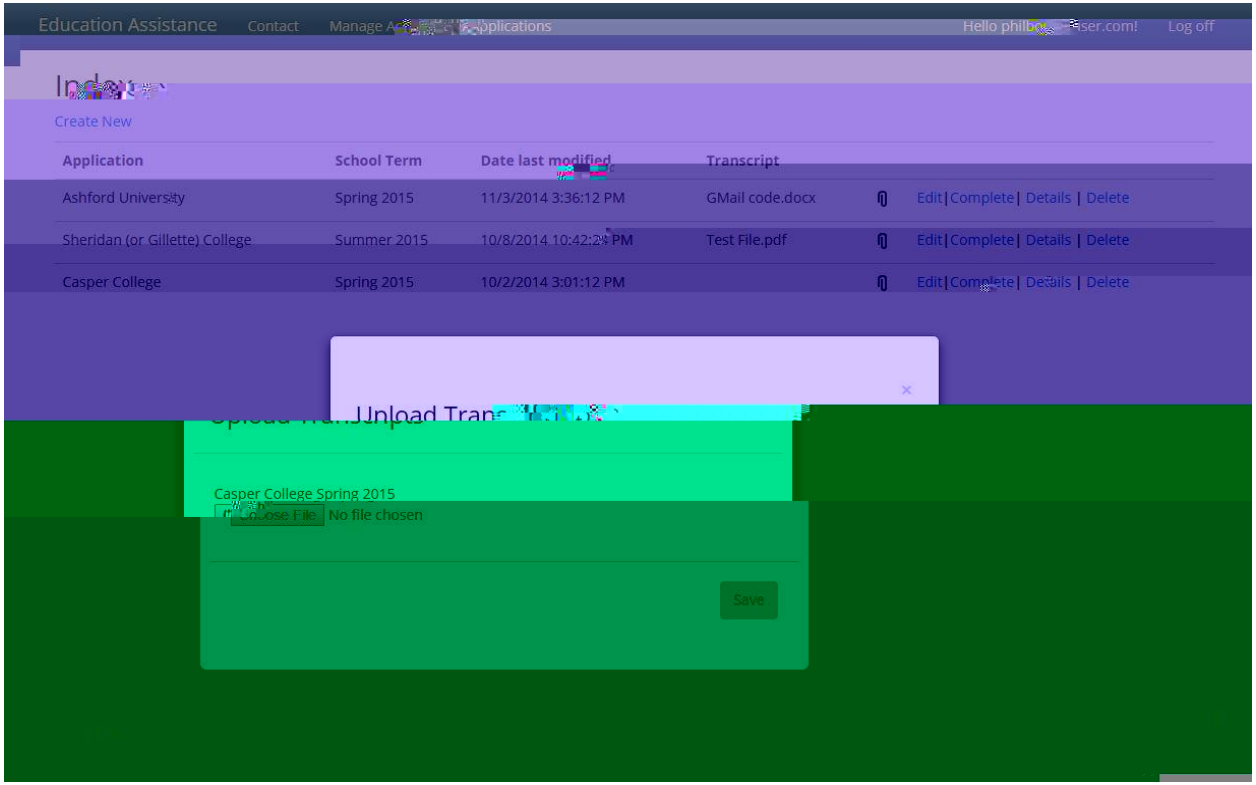
Popup to attach UNOFFICIAL Transcript (Page 17)

Popup Transcript instruction




Education Assistance
Contact
Applications
Create New

Paperclip icon on index page opens this popup; click “Choose File” to open the default directory on your computer….click on your transcript file in PDF, MS Word, or a .jpg file…it will attach….click on Save. Only the program administrator can download this file; unit administrators cannot download.



NOTE: Your transcript MUST BE PDF, MS Word or a .jpg file